



K.H.M.W. NIGHT COLLEGE OF COMMERCE
(KHAIRUNNISA HAJI MUNSHI WAJID ALI)
[MANAGED BY : OSHIWARA LABOUR MEMORIAL CHARITABLE TRUST]
Relief road, Oshiwara, Jogeshwari (W) Mumbai - 400 102.

Tel : 2678 0865
2678 2582

AISHE NO. C-55669

Affiliated to University of Mumbai

Code : 436

Date: 13-05-2022

Internal Quality Assurance Cell Meeting-1

NOTICE (2021-22)

All the members of the teaching faculty of the college are hereby informed that the meeting of the Internal Quality Assurance Cell (IQAC) with the faculty is scheduled on 19-05-2022 at 11.00 a.m. in the Principal's Cabin of the college. The following agenda will be discussed in the meeting. All the members are requested to attend the meeting on the mentioned date and given time and venue.

AGENDA OF THE MEETING-1

1. To Approve and Confirmation of the formation of IQAC.
2. To give overview and goals of the academic session.
3. To decide the opening date of the academic session of SEMESTER 1, SEMESTER 3 and SEMESTER 5.
4. To consider, discuss and decide on the annual plan of the academic year 2022- 2023 for B.Com, B.Com.(A.F), B.M.S, MCOM.(A/c and Management
5. To consider, discuss and decide on the syllabus orientation of all Odd SEMESTER Courses.
6. To consider, discuss and decide on the distribution of workload in the faculties.
7. To discuss on Internal Examination pattern.
8. To review regarding overall result of 2021-22 ,
9. To discuss on roles, responsibilities and activities for Alumni.
10. Any other subject with the prior permission of the chair person.

Following members were present for the meeting.

Chairman : Principal. Dr. Abdul Aziz Shaikh

Members :

1. BCOM HOD – Prof. Mohammad Haroon
2. BMS HOD – Prof. Naseem Ansari
3. BAF HOD – Prof Sandeep Dubey
4. Sameer Ahad Khan
5. Faizan Ahad Khan
6. Shahida Bawa
7. Swarupa Chouti
8. Fardeen Mirza
9. Faizan Mirza
10. Parveen Ansari

AZ
Principal
K.H.M.W. Night College of Co.
Relief Road, Oshiwara, Jogeshwari (W), Mumbai-400102.

[Signature]
Principal



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Composition of Internal Quality Assurance Cell (IQAC) (2021-2022)

S.No	Chairperson/Member	Name	Designation
1	Chairperson	Dr. Abdul Aziz Shaikh	Principal
2	Management Representatives	Sameer Ahad Khan	Secretary
		Faizan Ahad Khan	Joint Secretary
3	Coordinator	Abid Jagirdar	Asst.Professor
4	Teacher Representatives	Prof Mohammad Haroon	Asst.Professor
		Prof Sandeep Dubey	Asst.Professor
		Prof Shahida Bawa	Asst.Professor
		Prof Naseem Ahmed	Asst.Professor
5	Non-Teaching Representative	Swarupa Chouti	Office Superintendent
6	Member from Local Society	Mr. Fardeen Mirza	Local Society
7	Member from Alumni	Mr. Faizan Mirza	Alumni
8	Member from Students Nominee	Parveen Ansari	Sybcom , Sem 3

Principal

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Principal



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Academic Year (2021-22)

Internal Quality Assurance Cell Meeting-1

Principal : Dr. Abdul Aziz Shaikh
Date : 19-05-2022
Time : 11:00 am.
Venue : KHMW Night College of Commerce, Mumbai.

The first meeting of IQAC was held on 19-05-2022 in the Principal's Cabin of the college. Chairman of IQAC, Principal Dr. Abdul Aziz Shaikh welcomed the members present for the meeting.

Minutes of Meeting:

1. IQAC Composition Approved
2. Goals of the academic session decided
3. The principal Dr. Abdul Aziz Shaikh had announced the opening date of all SEMESTER 1, SEMESTER 3 and SEMESTER 5.
4. Discussion was carried out regarding syllabus for SEMESTER 1, SEMESTER 3 and SEMESTER 5. and time-table was prepared for orientation of syllabus.
5. Decision regarding tentative planning for the academic year was taken and the activities were finalized according to objectives of the college.
6. Distribution of Workload to departments and course code was done among the staff members.
7. Internal Examination pattern was decided for internal evaluation.
8. University Exam Results of 2021-22 odd semester discussed and focus on weak students to be followed
9. Roles, responsibilities and activities were decided for Alumni.

Principal

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Principal



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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

Date :- 19-05-2022

Members present for the meeting:

S.No	Chairperson/Member	Name	Designation	Sign
1	Chairperson	Dr. Abdul Aziz Shaikh	Principal	
2	Management Representatives	Sameer Ahad Khan	Secretary	
		Faizan Ahad Khan	Joint Secretary	
3	Coordinator	Abid Jagirdar	Asst.Professor	
4	Teacher Representatives	Prof Mohammad Haroon	Asst.Professor	
		Prof Sandeep Dubey	Asst.Professor	
		Prof Shahida Bawa	Asst.Professor	
		Prof Naseem Ahmed	Asst.Professor	
5	Non-Teaching Representative	Swarupa Chouti	Office Superintendent	
6	Member from Local Society	Mr. Fardeen Mirza	Local Society	
7	Member from Alumni	Mr. Faizan Mirza	Alumni	
8	Member from Students Nominee	Parveen Ansari	SYB.Com, Sem 3)	

Principal

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